WINDIARY 1.1a

This document serves as a help file and principal documentation to the program. You must follow the instructions for installation **exactly**!

1. INSTALLING WINDIARY (if **not** using Word for Windows)

Copy all .**VBX** and .**DLL** files to your Windows <u>System</u> directory. Copy WINDIARY.EXE into a directory accessible by your Windows path statement. When you first start WInDiary, a yearly data file will be created, and that file will appear in your program directory. NOTE: <u>You must never move or attempt to edit this file</u>!

1a. INSTALLING WINDIARY (**if** using Word for Windows)
Copy all .**VBX** and .**DLL** files to your Windows <u>System</u> directory. Put WINDIARY.EXE in your <u>WinWord directory</u>. **Also**, copy the file MYDIARY.DOC into your Word for Windows directory. Your WinDiary data file (i.,e, 1993.DBL) will appear in this directory as well (see paragraph **4**. for more information on Word for WIndows).

If you prefer, simply copy MYDIARY.DOC into the same directory as WINDIARY.EXE.

That's the hard part - the rest is simple!

2. STARTING WINDIARY
When you start WinDiary, select <u>F</u>ile <u>N</u>ew and type the year (i.e., 1993) <u>with no extension</u>). A fixed-length file (xxxx.DBL) will be created and will be written to your program directory. Should you want to create a file for a **different** year (say, 1994) select <u>F</u>ile <u>N</u>ew and type 1994. You can now access either file with <u>F</u>ile <u>O</u>pen. When opening, however, WinDiary will always load the <u>current</u> year's data file.

NB: **Neve**r move or try to edit your data (.DBL) file. It contains all your data for an entire year! Backup this file as you would any important data.

3. RUNNING WINDIARY
Having created your data file, you are ready to go! The operation of WinDiary is simplicity in itself and requires **mouse** clicks. **Click** on a day box and a data-entry box will open. Type in your text and **click** on ROUTINE for a normal day entry (the day will color-code CYAN for NORMAL) or IMPORTANT for red-letter days. Note that items in RED will alert you to a special day within <u>six days of the current date</u> **each time** you open WinDiary - even if that day occurs during the following month.

If you do not have **Word for Windows**, DO NOT attempt to export text to WinWord. You can still export to Windows **NotePad** or Windows **Write**. When text is exported, it automatically copied to the Windows **ClipBoard**. You may copy the text from ClipBoard into any Windows text processor. (see paragraph **4**. below for more information on WinWord).

MoonPhase
As an added feature, WINDIARY offers a graphical look at the phase of the moon. Click on a date and type your data into the daily entry. Click on **MoonPhase** to view the current phase of the moon. Click Exit to leave the **MoonPhase** display. You may move to any date in the current year for another look at the moon for each selected date. If you have already viewec **MoonPhase,** you'll be prompted for a date. The date selected in your calendar is automatically placed in the prompt box. Click OK for a view of this date's **MoonPhase**.

4. EXPORTING DATA FROM WINDIARY INTO WINWORD
If you have Word for Windows (currently in your Windows path), and you wish to automatically export daily diary text into **WinWord**, we have supplied a special document for that purpose.

NOTE: You MUST
(a) copy WINDIARY.EXE into your Word for Windows (**WinWord**) directory, along with the document MYDIARY.DOC (supplied). Clicking the option Export to WinWord will select your diary text and place it in memory.
(b) put MYDIARY.DOC in your WINDIARY.EXE directory. In either case, WinWord MUST be in your DOS PATH. (Check your autoexec.bat to make certain of your path options).

WinWord will be started automatically and will ask you if you wish your text pasted into MYDIARY.DOC. If you select OK, the text will be pasted automatically. You must now do two things:

1) Save MYDIARY.DOC . . . and
2) Close **Word for Window**s.

Hint: Make certain you have left proper space following each entry for the next entry to follow. WinWord remembers where you last entered text, so be certain you leave the last entry at the end of the current document.

If you type ABOVE the last entry, WinWord will paste your next text entry at that position, so be certain MYDIARY.DOC is ready for its next entry at the end of your last text paste-in!

Thanks for trying WinDiary. Remember that this program is ShareWare and that you are authorized to evaluate this Unregistered version for no more that thirty (30) days. After 30 days, you must register your copy of the program.

5. Registration Information

The registration fee for WinDiary is $30.00, payable my check or money order to:

<div align="center">

Nathaniel S. Johnson
171 West 57th Street, Suite 12-C
New York, NY 10019
USA

</div>

Registered users may request an "engraved Nameplate" as shown in the main screen. Your fee of $30.00 also entitles you to one upgrade in 1993 of $10.00. Please order from the **WinDiary** main program by clicking on **A**bout and then **P**rint Order Form. Thanks very much!